



# RENISH DONGA

MBA (Finance)

I am seeking to work in more professional and challenging working environment that helps to advance the abilities of financial management and analysis. And to contribute accumulated knowledge and experience to business.

## Profile

### Name

Renish Kantibhai Donga

### Date of Birth

September 19, 1993

### Gender

Male

### Address

19, Gurukrupa Society,  
Near kargil Chowk,  
Punagam, Surat.  
395 010

### Contact No.

093271 42115

### Email

renishdonga@gmail.com

### Marital Status

Unmarried

### Nationality

Indian

### Language Known

English,  
Hindi,  
Gujarati,  
German (Level-1)



## Education

<b>Masters of Business Administration (Finance)</b> Parul University	<b>8.47</b>	<b>June, 2017</b>
<b>Bachelor of Commerce</b> Veer Narmad South Gujarat University	<b>5.86</b>	<b>May, 2014</b>
<b>CA-CPT</b> ICAI	<b>Pass</b>	<b>2011</b>
<b>HSC</b> Gujarat Higher Secondary Education Board	<b>84.8</b> <b>0</b>	<b>March, 2011</b>
<b>SSC</b> Gujarat Higher Secondary Education Board	<b>80.4</b> <b>6</b>	<b>March, 2009</b>



## Experience Summary

### 1. JBM Auto Limited ( April, 2017 – February, 2020)

<b>Nature of Business</b>	:	Auto Component Manufacturing
<b>Position</b>	:	Executive
<b>Period of Working</b>	:	From April,2017 to February, 2020
<b>ERP System</b>	:	SAP

#### • Areas of Working

##### • Preparation of Unit Budget

- Compilation of All Department Budgets
- Checking and Finalization of Department Budgets
- Comparison with Last Year Actual and Analysis

##### • Preparation of Monthly Scorecard

- Sale Report and Sale Variance Analysis
- Preparation of RMC Report and Variance Analysis
- Income & Expenditure Statement and Variance Analysis of parameters beyond the Budget

##### • Physical Inventory Varification and Uploading in SAP

##### • Product – Standard Costing

- Quarterly Sale Reconciliation for Balance Sheet
- Checking of COGM Report and Correction if any
- BOM Checking and Correction in SAP
- Capex Projects Evaluation and Validation
- Bank Reconciliation Statement
- Preparation of LHR & MHR
- Monthly Slow-Non Moving Inventory Report
- All movements of Material and Tracking

## 2. Phillips Carbon Black Limited ( Since March, 2020)

**Nature of Business** : Carbon Black Manufacturing

**Position** : Assistant Manager

**Period of Working** : Since March, 2020

**ERP System** : SAP (HANA)

- **Areas of Working**
  - **Accounting of Project (Capex) Invoices**
    - Accounting of all project Invoices
    - Accounting of Advance & Retention as per PO terms
  - **Vendor Payment handling**
    - Ensuring timely payment of Vendors considering MSME vendors
  - **Controlling**
    - Ensure Reduction of pending GRN
    - Reporting unadjusted advances and getting them clear
    - Periodic review of Stores and Spares
    - Control over Inventories and ageing
  - **Physical Inventory Verification and Uploading in SAP**
  - **Conversion cost and analysis by monitoring cost and timely reporting variations**
  - **Supporting all audit activities**
  - **Scrap sale Accounting- Stock creation, Order & OBD for scrap sale invoices**
  - **Controlling and monitoring of GST through GST Tracker**



## ERP & Computer Applications

- SAP (Knowledge of FICO and MM Module)
- MS Office (MS Power Point, MS Excel, MS Word)
- Adobe Photoshop



## Training & Workshop

- Internship training in Star Union Dai-Ichi Life Insurance
- Research on Consumers' Perception about Life Insurance
- L-learn India Campaign (Mastermind Foundation)
- International management Accounting (FH Bielefeld University)



## Achievement

- 1<sup>st</sup> Rank in MBA (Sem-1)
- 3<sup>rd</sup> Rank in MBA (Sem-2)
- 2<sup>nd</sup> Rank in MBA (Sem-3)
- 1<sup>st</sup> in Case Study Competition (X-plore, The national level Event)
- 2<sup>nd</sup> in Rangoli Competition (Reva Competition, Bharuch)
- 1<sup>st</sup> in Rangoli Competition (University)
- 1<sup>st</sup> in Card Making Competition (University)



## Skills

- Adaptability
- Problem Solving
- Handling Pressure
- Self-Confidence
- Leadership



## Industry Interface

- Coca-Cola, Ahmedabad.
- Jindal Industry, Ankleshwar.
- Star Union Dai-Ichi Life, Vadodara.



## Co-curricular Activities

- Exhibition of Greeting Cards at Parul University (2016)
- Exhibition of Cards in Trisha Art Galley, Vadodara (2017)
- Coordinator of Training and Placement Cell
- Coordinator of Entrepreneur Development Cell
- Coordinator in X-plore (National Level Event)

Experience summary stated above shows the responsibilities handled by me and I am also open to shouldering new Responsibilities to be taken care in addition to the mentioned ones. Whatever mentioned above is true and correct to best of my knowledge.

**Renish K. Donga**

**Date :**

**Place : Baroda**